

COMPLETE THE FERPA IN COMMON APP

Students must complete this section of the Common application BEFORE they are able to link their Common App to Maia Learning. Login to your CommonApp. Go to “My Colleges”, then click Recommenders and FERPA on the left. Then COMPLETE the Authorization.

*** Remember you want to **WAIVE YOUR RIGHTS** to read your letter. Teachers will not write without this and they can see if you have waived your rights.

The screenshot shows the Common App interface. At the top, the 'app' logo is on the left and 'cebcodes' is on the right. Below the logo is a navigation bar with five tabs: 'Dashboard', 'My Colleges', 'Common App', 'College Search', and 'Financial Aid Resources'. The 'My Colleges' tab is selected and circled in red. On the left side of the page, there is a sidebar menu for 'My Colleges'. It lists 'Case Western Reserve University' and 'Colgate University' (which is highlighted in blue). Below these are sections for 'College Information', 'Application', and 'Questions'. Under 'Questions', there is a list of items: 'Recommenders and FERPA' (which is circled in red and has a green checkmark), 'Review and Submit - Common App', and 'College of Charleston'. The main content area is titled 'Recommenders & FERPA'. It features a green checkmark and the text 'FERPA Release Authorization'. Below this is a 'View Details' link. A paragraph states: 'You have authorized the release of all requested records. You have also waived your right to review your recommendations and supporting documents.' Below this paragraph is a blue button labeled 'View Release Authorization', which is also circled in red. Further down, there is a section titled 'Invite Recommenders' with a sub-header 'Invite Recommenders' and a paragraph explaining that recommenders submit forms on the student's behalf. At the bottom of this section is a blue button labeled 'Invite Recommenders'. On the right side of the page, there is a vertical sidebar with the heading 'Need' and several links: 'How Recc', 'Ther rese', 'inviti', 'assis', 'Read', 'How reco', 'Once', 'Teac', 'Recc', 'Inviti', 'Read', and 'I'm o'.